



**Executive Meeting  
Tuesday, June 22, 2010.  
Stratford, Ontario.**



**AGENDA...**

1. **Call to Order @** . By.....Brother Jim Edwards, Grand Master.  
**Opening Prayer** by Brother  
**Welcome to all.**
2. **Quorum Present?** .....yes, .....no.
3. **Attendance Register.**
4. **Minutes of last meeting,**  
approved as: - moved..... 2<sup>nd</sup> .....
5. **Committee Reports:**
  - A) Executive Committee Appointments and Approval. (Jim and John)
  - B) Budget, year to date (Bob Schwalm) (Attached Sheets)
  - C) Budget from Sessions and adjustments.
6. **Unfinished Business:**
  - A) Geneva Lodge Building Update **(IN CAMERA)** (Jim)
  - B) Capital Fund Update
  - C)
  - D)
  - E)
  - F) Other??
7. **New Business:**
  - A) Accounting Manager and Sessions. (John and Bob)
  - B) Special Committee for Budget (from Annual Session, Terry Switzer)
  - C) Victoria Historical Lodge #6 (September 25, 2010)
  - D) Letter from the FLT Corporation of Barrie. (Attached)
  - E) Arden Park Hotel and Contract. (John and Bob)
  - F) Melbourne #344 (Charlie Pole and John) **(IN CAMERA)**
  - G) Districts 49 & 50
  - H) Other??
8. **Date of Next Meetings** - September 14, 2010, November 23, 2010, February 22, 2011.
9. **Adjournment @**..... . Moved by.....

# Executive Special Committees.

## 2010 -2011.

### First Listed Person to Serve as Chair.

Budget Committee:		Investments and Endowments:	
Charles Pole Russ Hadley  Resource: Bob Schwalm John Nichols	Members to ask if some say no:	Bob Schwalm John Nichols Ralph Dufresne	Members to ask if some say no:
Program Enhancement & Membership Development.		Administrative and Organizational Matters:	
Charles Benson Charles Pole Jack McAllister Membership Committee  All Members of the Executive.		John Nichols Bob Schwalm Terry Switzer Don Beach  and all Elective and Appointed Grand Lodge Officers.	
Legislation and Code:		Grand Lodge and Component Unit Properties (Appointed by the Grand Secretary Chapter III, Section 9 A (2))	
Ralph Dufresne Wayne Geurts Don Beach  Resource: John Nichols Bob Schwalm	Members to ask if some say no:	John Nichols Terry Switzer Bob Schwalm Jim Edwards Ralph Dufresne	
State of the Order:			
Jim Edwards Ralph Dufresne Wayne Geurts John Nichols Jack McAllister Charles Pole			
Special Note:			
Our Grand Master has requested that the Chairperson of each of these Committees contact the other persons listed on these Committees and advise them of any meetings, progress, etc.			

The Executive Meeting for June 22, 2010 began at 10:00 am. Our Grand Master requested Brother John Nichols to open the meeting with prayer.

Brother Jim Edwards, Grand Master welcomed everyone to this first Executive meeting of this term and thanked all those present for their attendance. It was indicated that a Quorum was in attendance with the following people present:

Jim Edwards  
Bob Schwalm  
Charles Pole

Ralph Dufresne  
Terry Switzer

Wayne Geurts  
Don Beach

John Nichols  
Jack McAllister

Brother Fred McGregor was also in attendance as a visitor at this meeting.

The Minutes of the last meeting were approved as printed and circulated on motion of Brother Nichols, second by Brother Dufresne. **CARRIED.**

## **5A Executive Committee Appointments and Approval.**

Brother John Nichols, Grand Secretary, made the appointments to the "Grand Lodge and Component Unit Properties Committee" (listed on the previous sheet) and it was moved by Brother Nichols, second by Brother Wayne Geurts, Grand Warden that these appointments be approved by this Executive. **CARRIED.**

Brother Jim Edwards, Grand Master, made the appointments to the remainder of the Committees required by the Code and one Special Committee, the State of the Order Committee, as found on the previous sheet. Brother Geurts asked why a State of the Order Committee was being appointed and it was explained that this Committee had been appointed last year as well and that they are working throughout the year on the State of the Order so we have a better understanding of what is happening in the Jurisdiction. Brother Nichols, at the request of Brother Beach, had drawn up "Terms of Reference" for the State of the Order Sub Committee which had previously been circulated to the Executive and approved last year. Brother Geurts had not received a copy of the Terms of Reference as this was his first year on the Executive and Brother Nichols said he would send a copy to Brother Geurts.

## **B. Duties and Responsibilities of Executive Committee.**

**(1) Establish Committees.** The Grand Master shall annually appoint the following committees from amongst the Executive members and qualified Past Grands from within the Jurisdiction of Ontario:

- (a) a Budget committee;
- (b) a Committee on Investments and Endowments;
- (c) a Committee on Program and Membership Development;
- (d) a Committee on Administrative and Organizational matters in Lodges;
- (e) such additional committees as the Executive shall deem necessary.

It was moved by Brother Don Beach, Grand Representative with second by Brother Charles Pole, that the appointments made by our Grand Master be approved. **CARRIED.**

It was moved by Brother John Nichols and seconded by Brother Ralph Dufresne that those members who have been appointed to the State of the Order, a Special Committee of the Executive, be granted voice and vote at our meetings this year. **CARRIED.**

## **5B Budget, year to date**

Brother Bob Schwalm, Grand Treasurer, presented the Budget, Year to Date, and noted that we are short a couple of thousand dollars in dues and that we really need to start to increase membership instead of merely increasing dues. New Membership to cover and exceed our yearly losses is a priority and we must start to balance our budget with membership increases.

Brother Schwalm reviewed the expenses and the budget shows that all expenses are in line to under budget. Brother Schwalm answered a couple of questions and it was moved by Brother Schwalm, second by Brother Ralph Dufresne, Deputy Grand Master, that the Budget, year to date, be accepted as presented. **CARRIED.**

## **5C Budget from Sessions and adjustments.**

Since Brother Schwalm had been unable to attend our Annual Session he had noted some slight discrepancies with the Budget when it was amended at our last Annual Session. Brother Schwalm had reviewed the Sessional Minutes and made changes to the Budget as amended to capture the wishes and intent of the Annual Session in order to make the Budget balance. It was moved by Brother Terry Switzer, Grand Representative, second by Brother Don Beach, Grand Representative, that these recommended changes, as per the minutes of the Annual Session, be made and the budget adjusted accordingly. **CARRIED.**

These changes have brought the budget to balance and reflect the wishes of the Grand Lodge in Session.

## **6A Geneva Lodge Building Update (IN CAMERA)**

Due to this matter being in relation to the private business of one Lodge in the Jurisdiction the discussion in relation to this item was handled In Camera. There were no motions as a result of these discussions. The matter was left in the hands of Brothers Edwards, Nichols and Schwalm to monitor and report back when and if necessary.

## **6B Capital Fund Update.**

Brother Schwalm reported that as a result of Brother Beach's year one hundred and eleven thousand, six hundred and twelve dollars and eighty one cents (\$111,612.81) had been raised for the "OuR Island" project. A well deserved round of applause was extended to Brother Beach. Brother Beach stated that he had wanted to raise more but that he hoped that his work will help Brother Edwards as much as Brother Charles Benson's, Past Grand Master, work had helped him.

It doesn't appear that the Rebekah Assembly President's project not being the Camp Trillium Odd Fellows and Rebekah Capital fund, hurt the project.

We still need to push as there is still approximately, at this time, six hundred and eighty thousand dollars (\$680,000.00) owing on capital with interest being paid monthly. The quicker we get the capital portion down the more the interest payments come down.

## **7A Accounting Manager and Sessions. (IN CAMERA)**

Since this matter was dealing with a personnel issue it was decided that the discussion must be held In Camera, as per the Code of Ontario Odd Fellows Laws. There were no motions as a result of these discussions though it was determined that the Accounting Manager would remain with the Grand Lodge until the end of November as per the existing Accounting Manager Contract.

## **7B Special Committee for Budget (from Annual Session.)**

A Special Committee, consisting of Brothers Terry Switzer, Don Beach and Charles Benson, had been set up at our Annual Session to review items of budgetary concern for the Grand Lodge of Ontario. This Committee has not met yet but they are gathering information and will start working to see what can be done and will come with recommendations to this Executive. A number of Questions were raised

about things that could be done, ie:

Registration fees for our Annual Session  
Online Webforms that can be filled online  
Cutting Committee times at Sessions  
Cutting back on Committees, looking at what Committees do and how they operate  
Cutting back on time at our Session

**7C Victoria Historical Lodge #6.**

This item was included for informational purposes only and it was noted that our Grand Master and Immediate Past Grand Master need to notify Officers to ensure they will be in attendance at the upcoming meeting of Victoria Historical Lodge.

**7D Letter from the FLT Corporation of Barrie.**

The letter from the FLT Corporation of Barrie was received and reviewed by this Executive. A question was raised as to whether or not this letter placed the members of the Executive on the IOOF Senior's Homes Inc Board in a conflict of interest and it was determined that those members were not in a conflict position. It was moved by Brother Geurts, second by Brother Pole that this letter be received and filed and that no response was necessary at this time. **CARRIED.**

**7E Arden Park Hotel and Contract.**

Brothers Nichols and Schwalm, along with Sisters Daulphine Smith, Rebekah Assembly President and Pat Smith Assembly Secretary, had met with the Arden Park Hotel in Stratford in relation to the Annual Sessions for 2011 and 2012. The Contract for the Hotel was summarized and Brothers Nichols and Schwalm asked for permission to sign the contract. Brother Schwalm summarized savings to the Grand Lodge of Ontario in the neighbourhood of five thousand dollars (\$5,000.00) and noted that we will be able to bring costs in line for the DDGM Luncheon and Annual Banquet. The guest rooms include parking at the hotel. It was moved by Brother Beach, second by Brother Dufresne that the Executive authorize Brothers Nichols and Schwalm to sign the contract and refer the arrangements for the next Annual Session to the Committee on Arrangements. **CARRIED.**

A question was raised as to whether or not the proposed dates for the 2011 Annual Session met the requirements of the Code of Ontario Odd Fellows Laws and it was discovered that those dates are in line as per the Code.

**7F Melbourne #344 (IN CAMERA)**

Due to this matter being in relation to the private business of one Lodge in the Jurisdiction the discussion in relation to this item was handled In Camera. As a result of the discussion it was moved by Brother Schwalm, second by Brother Switzer, that Melbourne Lodge be allowed to use up to twenty seven thousand dollars (\$27,000.00) of Lodge Funds for the necessary Major Maintenance repairs to their building, subject to the formalization of the pending Lodge Consolidation. **CARRIED.**

**7G District 49 & 50. (IN CAMERA)**

Due to this matter being in relation to the private business of the two stated Districts in the Jurisdiction the discussion in relation to this item was handled In Camera. There were no motions as a result of the discussion and the matter was left in the hands of our Grand Master to bring to a conclusion and report to this Executive at our next meeting.

No Further business being left to handle our meeting was adjourned, in Friendship, Love and Truth, at 2:10 pm on motion of Brother Dufresne.